

## Michigan Intercollegiate Graduate Studies (MIGS) Program \*\*

Graduate students who are in good standing in a degree program are eligible to elect courses at several graduate schools in Michigan with the approval of both Host and Home faculty. This program for guest scholars enables graduate students to take advantage of unique educational opportunities throughout the state. Contact your graduate office for a list of participating institutions and MIGS liaison officers. (The *Home Institution* is where the student is currently enrolled in a graduate degree program; the *Host Institution* is where the student wishes to be a guest.)

### ***PROCEDURE***

First, the student and academic advisor decide if the course(s) are appropriate to the student's program of study and are not available at his/her Home Institution. Then the advisor discusses the plan with appropriate faculty members at the Host Institution. The Host department is consulted to ensure that space is available for enrollment. Next, the student obtains a MIGS application from the Home Institution. When signatures of the Academic Advisor and MIGS Liaison Officer have been obtained, signifying the student is qualified and eligible, the MIGS Liaison Officer forwards the application to the Host Institution for completion. Once the admission has been approved by the Host Department, the MIGS Liaison Officer at the Host Institution issues admissions documents and provides registration instructions, and forwards a copy of the admission letter to the Home Institution.

After completing the course(s), the student is responsible for arranging to have one official transcript of MIGS studies sent to their department at the Home Institution. The student should also contact that office to indicate that a transcript is being sent for posting on the academic record as MIGS graduate credit.

### ***ADDITIONAL INFORMATION***

**FEES:** Students on a MIGS enrollment pay tuition and other fees normally charged by the Host Institution for the services rendered.

**RESIDENCY STATUS:** The same as at the Home Institution.

**CREDIT:** All credit earned under a MIGS enrollment will be accepted by a student's Home Institution as if offered by that institution.

**GRADES:** Grades earned in MIGS courses will not be applied toward the Home Institution grade point average.

**PART-TIME:** A student may combine a part-time enrollment at the Home Institution with a part-time MIGS enrollment with approval of the student's academic advisor.

**FELLOWSHIPS:** MIGS participation does not necessarily modify fellowship commitments made by a Home Institution for a given period; therefore, specific arrangements for individual cases should be negotiated with the appropriate officials.

**ENROLLMENTS:** Enrollments are limited to six (6) credit hours for master or specialist degree students or nine (9) credit hours for doctoral degree students.

**TRANSCRIPTS:** The student is responsible for arranging to have transcripts certifying completion of work under a MIGS enrollment forwarded to the Home Institution.



## MIGS LIAISON OFFICERS

### ANDREWS UNIVERSITY

Linda Thorman  
Dean, School of Graduate Studies  
Berrien Springs, MI 49104  
(616) 471-3405  
(616) 471-6246 (Fax)

### AQUINAS COLLEGE

Lawrence A. Pfaff, School of Management  
1607 Robinson Road SE  
Grand Rapids, MI 49506  
(616) 459-8281  
(616) 732-4489 (Fax)

### CALVIN COLLEGE

Susan S. Hasseler  
Director of Teacher Education  
(616) 526-6597  
Bob Meyering  
Graduate Program Manager  
3201 Burton Street SE  
Grand Rapids, MI 49546  
(616) 526-6556  
(616) 526-6505 (Fax)

### CENTRAL MICHIGAN UNIVERSITY

Roger Coles  
Interim Dean, College of Graduate Studies  
Mt. Pleasant, MI 48859  
(989) 774-6099  
(989) 774-3439 (Fax)

### EASTERN MICHIGAN UNIVERSITY

Deb deLaski-Smith, Interim Dean  
The Graduate School  
Starkweather Hall  
Ypsilanti, MI 48197  
(734) 487-0048  
(734) 487-0050 (Fax)

### GRAND VALLEY STATE UNIVERSITY

Lynn Blue, Registrar  
150 Student Services Building  
Allendale, MI 49401-9403  
(616) 895-3327  
(616) 895-2000 (Fax)

### MADONNA UNIVERSITY

Edith Ralaigh  
Dean of Graduate Studies  
Sandra Kellums, Coordinator of Graduate Admissions  
Office of Graduate Studies  
36600 Schoolcraft Road  
Livonia, MI 48150-1173  
(734) 432-5667  
(734) 432-5393 (Fax)

### MARYGROVE COLLEGE

Brenda Bryant  
Director of Graduate Studies  
8425 West McNichols Road  
Detroit, MI 48221  
(313) 927-1200, Ext. 503  
(313) 862-3093 (Fax)

### MICHIGAN STATE UNIVERSITY

Tony Nunez  
Associate Dean, The Graduate School  
Trina Trefil, Secretary  
118 Linton Hall  
East Lansing, MI 48824  
(517) 353-4738  
(517) 353-3355 (Fax)

### MICHIGAN TECHNOLOGICAL UNIVERSITY

Nancy Byers Sprague  
Assistant to the Dean of the Graduate School  
Houghton, MI 49931  
(906) 487-2327  
(906) 487-2245 (Fax)

### NORTHERN MICHIGAN UNIVERSITY

Marilyn Robbert, Registrar  
307 Cohodas Admin Center  
1401 Presque Isle  
Marquette, MI 49855  
(906) 227-2258  
(906) 227-2258 (Fax)

### OAKLAND UNIVERSITY

Claire Rammel  
Director of Graduate Study  
Office of Graduate Study  
520 O=Dowd Hall  
Rochester, MI 48309-4401  
(248) 370-3167  
(248) 370-4114 (Fax)

### SAGINAW VALLEY STATE UNIVERSITY

Dr. Donald J. Bachand  
Vice President for Academic Affairs  
Saginaw Valley State University  
7400 Bay Road  
University Center, MI 48170  
(517) 790-4296  
(517) 790-7030 (Fax)

### SIENA HEIGHTS UNIVERSITY

Peggy Treece Myles  
Director of Graduate Teacher Education & School Counseling  
1247 E. Siena Heights Drive  
Adrian, MI 49221  
(517) 264-7666  
(517) 264-7714 (Fax)

### UNIVERSITY OF DETROIT MERCY

John Thomson  
Executive Assistant to the Academic Vice President and Provost  
PO Box 19900  
Detroit, MI 48219-3599  
(313) 993-1586  
(313) 993-1534 (Fax)

### UNIVERSITY OF MICHIGAN

Marion Beals, Senior Admissions Consultant  
Graduate Admissions  
Suite 0120, 915 E. Washington Street  
Ann Arbor, MI 48109-1070  
(734) 763-4115  
(734) 647-7740 (Fax)

### WAYNE STATE UNIVERSITY

Michael Wood  
Interim Director of University Admissions  
Mohan M.K., Graduate Counselor  
3 East HNJ  
Detroit, MI 48202  
(313) 577-8138  
(313) 577-7536

### WESTERN MICHIGAN UNIVERSITY

William R. Wiener  
Dean, The Graduate College  
1903 W. Michigan Avenue  
Kalamazoo, MI 49008  
(269) 387-8212  
(269) 387-8232 (Fax)