

University Graduate Council  
September 10, 2007  
Minutes

**Present:** K. Klomparens (TGS), J. Morrice (COGS), M. Chavez (CAS), E. Outslay (BUS), S. Dilley (BUS), C. Petty (ENG), J. Rowan (COM), R. Campa (CANR&TGS), C. Zheong (COGS), G. Dummer (ED), S. Cendrowski (CNS), J. Lonstein (CSS), K. Lowerre (MUS), L. Sordillo-Gandy (CVM), S. Lanius (COGS), M. Boyer (COGS), L. Keilman (CON), M. Noel (CHM), D. Long (CNS), F. Ravitch (COL)

**Guests:** David Thorne (Biomed Lab Diagnostics)

1. Approval of agenda. **Unanimously approved-with addition of action item (#10)**
2. Approval of minutes: April 9, 2007 and May 7, 2007. **Unanimously approved**
3. Remarks from Chairperson (Noel):
  - **Welcome & Introductions**  
Explanations of subcommittee roles and purpose-signing up and volunteering; meeting schedule.
  - 2<sup>nd</sup> voting member Academic Council- Noel automatic as chair (Meets Tues 3-4:30 in the International Center).
  - Faculty Voice Report-ANGEL site this summer; little apparent activity.
4. Remarks from the Graduate School (Klomparens)
  - UCAP will again look at the possibility of a fall break this semester.
  - Role of UGC- bylaws for Academic Governance  
Report to Provost Wilcox 6/29/07-Key accomplishments of the Graduate School 2006-07
  - Discussions UGC role
    - Delegated Authority
    - Shared Responsibility
    - Overview of Academic Governance Function & Modes of Participation
    - Function and Models of Participation
      - See Attached
5. Remarks from the COGS Representative (Morrice)
  - Excited to be present and looking forward to a productive year. COGS issues are housing, health insurance, and community.
6. UGC “operating procedures” (Noel and Karen)
  - Established fall meeting of year. Adopted 2005 list of procedures discussed, based on Roberts Rules of order- parliamentary procedure. **Unanimously approved**
  - Amended- these procedures may be amended by UOC at any time by a simple majority

- UGC officers/committee members sign up sheet- list discussed and volunteers solicited. Motion to approve- **unanimously approved**

7. Reports of the University Graduate Council Subcommittees:

- Curriculum and Program Review Committee: none
- Academic Research Policy Subcommittee: none
- Graduate Instruction, Employment, Mentoring Subcommittee: none

8. Action Item: request to change the requirements for the Master of Science degree in clinical Laboratory Sciences in the Biomedical Laboratory Diagnostics Program. (David Thorn)

- Name Change only. No discussion, **unanimously approved**

9. Action Item: Request to change the requirements for the Master of Science degree in Biomedical Laboratory Operations in the Biomedical Laboratory Diagnostics Program. (David Thorn)

- Change description of program and numbers of courses. Brief discussion, **unanimously approved**

10. Action Item: Moratorium Request to extend for Art MA.

- Discussion r/t how long programs can be in moratorium? Generally for 2 years. **Unanimously Approved**

11. Roundtable:

- Programs in Dubai still being discussed
- Nurse Anesthesia Program being reviewed by accrediting body
- Dean Search in College of Law
- COM expanding to 2 campuses in SE Michigan, up enrollment to 200
- Engineering website very interesting
- Nat Sci- new Dean
- College Com Arts ranked #1 in health communications
- CHM- expanding, up # to 200, Grand Rapids Fall 2010
- Issue: Where to take this concern? Grad Students with disability have difficulty being served by learning Resource Center/RCPD. Would like educational process put in place that is specific for doctoral students

12. Adjournment: Meeting was adjourned at 4:10